



307 S. Main Street
P.O. Box 768
Dorris, CA 96023
www.dorrisca.us

City of Dorris
BUILDING DEPARTMENT
530-397-3511
530-397-8831

COMMERCIAL CONSTRUCTION

Plans Submission Checklist and Routing Sheet

Property Owner: _____
Project Site Address, Required : _____
APN: _____
Valuation: _____

Required at submittal:

- _____ Architectural Review is required prior to submitting for a building permit
- _____ Zoning District – Must be determined prior to accepting submittal
- _____ 1 Completed Building Permit Application
- _____ Plan Check Deposit: required when plans are submitted. The deposit is approximately 65% of the building permit fee
- _____ 4 sets of building, architectural and structural plans; 6 site plan sheets. Include the square footage of all area(s) of the of the building on the cover sheet.
- _____ 4 sets electrical, plumbing and mechanical plans bound with the building plans
- _____ 2 sets structural calculations, sealed and signed by a CA licensed professional engineer.
- _____ 2 sets truss package w/engineering. Requires PE seal and signature. Snow load – 40 psf
- _____ 2 sets Title 24 Energy Calculations

Required prior to permit issuance:

- _____ Tree Cutting Permit (if applicable)
- _____ Soils Report / Letter (if applicable)
- _____ PUBLIC WORKS: review and approval. Contact public works.
- _____ FIRE DEPARTMENT: Plan approval from the fire department for the NFPA fire sprinkler and/or alarm system
- _____ Certificate of Payment for School Development Fees –(Currently Waived)
- _____ Pressure Regulator Required

Received date: _____

Receipt # _____