

ADDRESS: **City of Dorris**
307 S. Main St
Dorris, CA 96023

PHONE: 530-397-3511

Enterprise System Catalog:

JULY 1, 2016

VENDOR AND PRODUCT: **Tyler Technologies, Fund Balance**

SYSTEM PURPOSE: Accounting

CATEGORIES/TYPES OF DATA: A/P, A/R, P/A, utility billing, GL

DEPT./PRIMARY CUSTODIAN: Finance

FREQUENCY OF COLLECTION: Every day

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Microsoft, Excel**

SYSTEM PURPOSE: Tracking dog license, business license, spreadsheets for calculating, inventory, customers labels

CATEGORIES/TYPES OF DATA: license information, customers, inventory, labeling

DEPT./PRIMARY CUSTODIAN: Administrative, finance, public works, fire department

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Microsoft, Word**

SYSTEM PURPOSE: Agenda, minutes other administrative documents

CATEGORIES/TYPES OF DATA: Agenda, Minutes, Resolution, letters

DEPT./PRIMARY CUSTODIAN: Administrative, finance, public works, fire department

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Intuit, Quickbooks**

SYSTEM PURPOSE: Accounting System

CATEGORIES/TYPES OF DATA: A/P, P/A, Invoicing

DEPT./PRIMARY CUSTODIAN: Finance

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed



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