

City of Dorris
P.O. Box 768
Dorris, CA 96023
530-397-3511; FAX 530-397-8831

HOME OCCUPATION PERMIT (Telephone, Internet and Office Use Only)

The purpose of the Home Occupation Permit, Telephone, Internet and Office Use Only, is to allow the registration and immediate utilization of existing residences for very limited commercial uses. The designation "Telephone, Internet and Office Use Only" is to distinguish between uses which involve no commerce outside of normal residential traffic from other more active enterprises. Uses need not be limited to businesses that use telephones, but rather to uses which generate no traffic, noise, or nuisance potential. Computers, facsimile machines, modems and other peripheral equipment generally associated with office use are acceptable.

Uses exceeding the limitation imposed upon the permit must either be brought into compliance with City of Dorris statutes or abated.

A \$25.00 processing fee, payable to the City of Dorris, must be submitted with the application.

PLEASE CAREFULLY REVIEW THE PERMIT AND THE CONDITIONS TO BE SURE YOUR USE WILL COMPLY WITH ORDINANCE REQUIREMENTS.

IMPORTANT. If you are not the property owner, you must provide a notarized signature of the property owner authorizing this use.

APPEAL: You have the right to appeal any decision of the City Administrator within ten days of the decision date. Appeal forms are available at the City Hall. Your appeal will then be scheduled for hearing at the next available City Council Meeting.



DATE STAMP

**APPLICATION TO CITY OF DORRIS FOR HOME OCCUPATION PERMIT
(Telephone, Internet and Office Use Only)**

I, _____, the undersigned, hereby make (Please print or type)
application to the City of Dorris for a HOME OCCUPATION PERMIT (Telephone, Internet and Office Use Only) at my home.

My dwelling at which I desire to conduct and carry on this occupation is located in a _____ Zone.

At _____
(Street Address) (City/Zip)

(Phone Number) (Assessor's Parcel Number)

Grant Deed No.

The use, occupation or business proposed to be conducted and carried on at the described location is fully described as follows:

I understand and agree that any PERMIT FOR HOME OCCUPATION (Telephone, Internet and Office Use Only) issued to me shall be subject to and conditioned on the faithful compliance with all of the following conditions and notations:

Conditions:

1. The use shall be in accordance with the approved application.
2. The business will not employ any persons at the subject premises who do not occupy the same as their residence;
3. No outdoor signage related to the business will be utilized at the subject site;
4. No customers, clients, patients, salespersons, or other persons will be visiting the subject premises in connection with the business;
5. There will be no other indications of business activity visible to neighbors or to the public, at the subject site, resulting from the use; and

6. There will not be any other significant negative impact upon the environment, public safety, or public welfare.
7. Any person who is denied a Home Occupation Permit by the City pursuant to subpart A of Ordinance 18.32.030, may apply to the City Council for the same.
8. Any home occupation not consistent with these provisions may only be authorized by the approval of a conditional use permit.

Notation:

This permit is automatically terminated and all rights thereunder rescinded when not used for the above purpose within one year of issuance or, if once established, not used for one year.

I hereby acknowledge that my residence is _____ square feet in size, and that I will be utilizing my _____ (bedroom, den, family room, etc.) for the purposes of an office or business phone location. The _____ (bedroom, den, family room, etc.) is _____ feet X _____ feet in area totaling _____ square feet and shall comprise _____ % of the home's size (area of office/home area).

I agree to comply with all of the provisions and statements listed above. I understand that my failure to comply will result in revocation of the HOME OCCUPATION PERMIT (Telephone, Internet and Office Use Only).

Trade Name of Business, if any

Signature

Reviewed by: _____ Date: _____

APPROVED: _____ Date: _____

Application Number: _____ Receipt No. _____

PROPERTY OWNER AUTHORIZATION AND SIGNATURES:

I hereby certify that the facts, statements, and information presented within this application form are true and correct to the best of my knowledge and belief. I hereby understand and certify that my signature authorizes the use of my property for a Home Occupation Permit (Telephone, Internet and Office Use Only).

Signature of Owner(s)

Address