

**DORRIS CITY COUNCIL MINUETS**  
**REGULAR MEETING AT CITY HALL**  
**06/03/2024 Adjourned**  
**06/17/2024 Adjourned**  
**Monday, June 24, 2024 AT 6:00 PM**

Call to order: Mr. Weed

Flag Salute: Mr. Weed

Roll Call: Mr. Weed, Donald Clontz, Rob Baldwin

Business of the Audience: *None*

1. Approval of Agenda: Mr. Baldwin Made a motion to approve the agenda. Mr. Clontz Seconded. Motion passed unanimously.
2. Siskiyou County Sheriff's Report: None
3. Update on the 4th of July from Lions Club representative Kay Scholer. Ms. Kay Scholar gave presentation on 4th of July. Discussion no action
4. Approve starting the establishment of a Quiet Zone working with Caltrans and RCEB. Council moved number 4 to number 5 due to tardiness of 201 s Portland representative. Bret Mobley was present, gave presentation on starting the establishment of a Quiet Zone working with Caltrans and RCEB. Council requested city admin reach out to city planner and to Caltrans for funding options. Will be revisited on later date.
5. 201 S Portland would like to discuss extending payment plan for W/S/G. 201 S Portland representative was preset gave presentation on current situation. Mr. Baldwin made a motion to have the water sewer garbage bill caught up by September 1<sup>st</sup>. Mr. Clontz seconded. Motion passed unanimously. Mr. Weed made a motion to remove fees and penalties. Mr. Baldwin seconded. Motion passed unanimously.
6. 102 S Sate St. would like council to dismiss the abatement, dismiss the dog, and forgive her water bill. 102 S state st representative was present gave presentation on abatement letter for property 121 N Oregon, dog letter and the water bill for 121 N Oregon. Dog letter was dismissed by council under the information provided from admin and representative. Council requested that abatement officer and sheriff is contacted to get the issue of the abatement letter resolved by Friday the 28<sup>th</sup>. Council also requested that the renter of 121 N Oregon be contacted and sent the abatement letter for the property. Representative then gave presentation on water bill for 121 N Oregon and the missed LIWHAP money. Admin had explained that the funds must be received by the city before they are shown on the account. No further discussion or action.
7. SB 2 and LEAP grant extensions and revisions: Item tabled and city admin was requested to reach out to City Planner and Caltrans for funding options.
8. Approve Amendment number two to Agreement 19-PGP-13779 SB2 planning grant so that the City may utilize all of the remaining funding available in this grant: Mr. Weed made a motion to

Approve Amendment number two SB2 planning grant so that the City may utilize all of the remaining funding available in this grant. Mr. Clontz Seconded. Motion passed unanimously

9. Cal-Ore will start charging for email starting August 1st, 2024 \$5.00 per email. The city currently has 6 emails for a total of \$30.00: Mr. Baldwin made a motion to continue with Cal-Ore and to pay the additional fees for city emails. Mr. Weed seconded. Motion passed unanimously.
10. Approve First Amendment to the Franchise Agreement between Waste Management and the City of Dorris: Mr. Clontz Made a motion to Approve First Amendment to the Franchise Agreement between Waste Management and the City of Dorris. Mr. Baldwin Seconded. Motion passed unanimously.
11. Approve amended MOU between the City of Dorris and Siskiyou Economic Development Council, GNS, Siskiyou County, and 8 other cities. For CDBG CV2 & CV3 Coronavirus Round 2&3: Joanna Wynant city admin presented on the topic and stated that the city was granted an extension to close out the grant. Mr. Weed made a motion to approve amended MOU between the City of Dorris and Siskiyou Economic Development Council, GNS, Siskiyou County, and 8 other cities. For CDBG CV2 & CV3 Coronavirus Round 2&3. Mr. Clontz Seconded. Motion passed unanimously.
12. Approve Contract Change order #1 for the Water Distribution System Improvement Project RB Aldrich a 4" diameter PVC pipe was not connected properly had to make a reconnection to the new pipe that he was installing to avoid any future problems. Mr. Baldwin made a motion to Approve Contract Change order #1 for the Water Distribution System Improvement Project RB Aldrich a 4" diameter PVC pipe was not connected properly had to make a reconnection to the new pipe that he was installing to avoid any future problems. Mr. Weed seconded. Motion passed unanimously.
13. Approve Resolution 24-08 A Resolution adopting a list of projects for Fiscal year 2024-2025 Funded by SB1: The Road Repair and Accountability Act of 2017. Mr. Weed made motion to Approve Resolution 24-08 A Resolution adopting a list of projects for Fiscal year 2024-2025 Funded by SB1: The Road Repair and Accountability Act of 2017. Mr. Baldwin Seconded. Motion passed unanimously.
14. Approve Resolution 24-09 A Workplace Violence Prevention Plan. Mr. Baldwin made a motion to Approve Resolution 24-09 a Workplace Violence Prevention Plan. Mr. Clontz Seconded. Motion Passed unanimously.
15. Staff Report Pre-Auditor on new Internal Control, Financial Management, Assets, Liabilities, and Fund Balance, Revenue, Uniform Guidance, Grants, Cost Accounting/Expense, Purchasing and Contracting Policies and Procedures: Mr. Weed made a motion to approve Staff Report Pre-Auditor on new Internal Control, Financial Management, Assets, Liabilities, and Fund Balance, Revenue, Uniform Guidance, Grants, Cost Accounting/Expense, Purchasing and Contracting Policies and Procedures. Mr. Clontz Seconded. Motion passed unanimously.
16. Approve Resolution 24-07 a resolution adopting Internal Control, Financial Management, Assets, Liabilities, and Fund Balance, Revenue, Uniform Guidance, Grants, Cost Accounting/Expense, Purchasing and Contracting Policies and Procedures. Mr. Baldwin made a motion to Approve Resolution 24-07 a resolution adopting Internal Control, Financial Management, Assets, Liabilities, and Fund Balance, Revenue, Uniform Guidance, Grants, Cost

**Accounting/Expense, Purchasing and Contracting Policies and Procedures. Mr. Clontz seconded. Motion passed unanimously.**

**17. Approve Mission Statement/ Vision Statement for the City of Dorris. Mr. Weed made a motion to Approve Mission Statement/ Vision Statement for the City of Dorris: Mr. Baldwin seconded.**

**18. Closed Session-Employee appointment, evaluation, dismissal pursuant to (Gov. Code 54957) Public Works: Approved hiring of summer workers. No other discussion or action.**

**19. Admin & Staff- Council Reports Financials**

- A. City Truck to Tulalake/Newell: Joanna Wynant City admin Gave update on MOU between City of Dorris and Tulalake. We have not received word back from Tulalake. Council requested that we reach out again. No further discussion or action.**
- B. Update on Sewer Pump: Joe Leonard city public works gave presentation; the pump has still yet to be delivered.**
- C. Update on Heater: Council requested a quote for the heater and installation. No further discussion or action.**
- D. Update on Badger: Joanna Wynant gave update stating we are getting closer. We hope to have 2 month worth of fake meter reads ready shortly. No discussion or action.**
- E. Update on Public Bathrooms: Council requested to revisit the topic after the 4<sup>th</sup> of July.**
- F. Pick a date in October for LOLA dinner: Council requested October 23<sup>rd</sup> for the Lola dinner at the community center. Will be revisited.**

**20. Future Agenda: Mou with Tulalake, Sewer pump, Heater, badger meter, Public bathrooms, Lola Dinner, Sb2/Leap to be on Agenda Aug 1<sup>st</sup>**

**Consent Agenda – Mr. Weed made a motion to approve the consent agenda and combine items A&B . Mr. Clontz Seconded motion passed unanimously.**

- a. Approval of Payment of Bills**
- b. Approval of Minutes of the May 20th, 2024 Meeting**

Adjourned: 7:39 pm

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**Abner Weed Mayor**

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**Jocelyn Ibarra City Clerk**