

**DORRIS CITY COUNCIL MINUETS
REGULAR MEETING AT CITY HALL
MONDAY DECEMBER 16th, 2024 AT 6:00pm**

Call to order: Robert Baldwin.

Flag Salute: Robert Baldwin

Roll Call: Rob Baldwin, Stan beck, Donald Clontz, Barry Barkman

Absent: Abner Weed

Business of the Audience: *None*

1. **Approval of Agenda:** Mr. Clontz made a motion to approve the agenda with the amendments of the Fire Department Report as number 3 and check register being added to item 8 as E. Mr. Beck Seconded. Motion Passes Unanimously.
2. **Siskiyou County Sheriff's Report:** Officer Anderson was present; He gave update on his health status and was pleased to announce his return to work. Officer Anderson Gave report on recent incidents in town. No action.
3. **Fire Dept. Report:** Fire Chief Warren Smith was present. Gave presentation on the new recruits, New Certifications working on being abstained and the needs of the Fire Department.
4. **Letter to Address Elections from City attorney; Election codes per County Clerk:** Council Read and addressed the public of the election codes and when a special election is required. No action.
5. **116 N Main would like to be put on a payment plan:** 116 N Main street was present, offered council a payment plan of \$200.00 to cover the current month and have extra towards the back due balance. 116 N Main Street also request council wave late penalties. Mr. Clontz Made a motion to approve 116 N main street payment plan of \$200.00 a month with penalties waved. Mr. Barkman Seconded. Motion passed unanimously.
6. **121 N Oregon Street would like to address the remaining balance on her account:** City Admin gave background information on 121 n Oregon street account to bring new council members up to date. 121 N Oregon Street was present and requested the remaining balance be waved completely. Council discussed. Mr. Beck made a motion to table the item until we have received word back from the city attorney. Mr. Barkman seconded motion passed unanimously.
7. **Approve contract change order number two in the amount of \$6,503.98:** Mr. Baldwin made a motion to approve the contact change order number two in the amount of \$6,503.98. Mr. Clontz Seconded motion passed unanimously.
8. **Approve partial pay estimate number 7 for Water Distribution Improvement Project to RB Aldrich Construction in the amount of \$111,747.53:** Mr. Baldwin made a motion to approve the partial pay estimate number 7 for the Water Distribution Improvement Project to RB Aldrich Construction in the amount of \$111,747.53. Mr. Barkman seconded motion passed unanimously.

9. Admin & Staff- Council Reports Financials

- a. Christmas Party: Council Discussed the Christmas/ New Year's party invitation and request the invites be sent.**
- b. Budget Worksheet: Discussion no action.**
- c. Trial Balance: Discussion no action.**
- d. Cash Transaction Summary: Discussion no action.**

10. Future Agenda

Consent Agenda – Mr. Baldwin made a motion to combine and approve items A&B. Mr. Barkman Seconded. Motion passed unanimously

- a. Approval of Payment of Bills**
- b. Approval of Minutes of the December 2nd, 2024,**

Adjournment: 6:47pm

Rob Baldwin, Mayor Pro Tem

Jocelyn Ibarra, City Clerk